

# **INSTITUTIONAL DEVELOPMENT PLAN**



**Vidyabharti Trust College of Business  
Computer Science and Research.  
UmraKh, Bardoli, Gujarat -394601**

**Academic Year: 2025-26 to 2029-30**

*Prepared by*  
**NEP Task Force**

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# **Institutional Development Plan**

## **Vidyabharti Trust College of Business, Computer-Science & Research**

For the period: 2025-26 to 2029-30

### **1. Introduction to IDP:**

The National Education Policy 2020 aims to develop good, thoughtful, well-rounded, and creative individuals. According to it, HEIs need to enable an individual to study one or more specialized areas of interest at a deep level and also develop character, ethical and constitutional values, intellectual curiosity, scientific temper, creativity, spirit of service, and 21st-century capabilities across a range of disciplines including sciences, social sciences, arts, humanities, languages, as well as professional, technical, and vocational subjects.

Keeping this view in the front, Vidyabharti Trust College of Business, Computer-Science and Research, College decides to have a plan to materialize the all-round development of all of its stakeholders, namely the students, faculties, staff, and as a whole of the larger society. The plan, named as Institutional Development Plan (IDP), has been prepared by the unit '*NEP Task Force*' of the college by designing different development aspects as per the '*UGC Guidelines for Institutional Development Plans for Higher Education, February, 2024*' for a period of ten years commencing from the Academic Year 2025-26 to 2029-30.

### **2. Objective of IDP:**

The IDP needs to reflect an integrated, comprehensive and holistic approach that is mindful of the institution's unique vision and mission, context, location, character, resources, environment, target group of students/learners, other stakeholders and overall aspirations. The overarching objectives of the IDP is to achieve excellence and holistic growth. It aims at -

- **Aligning** the vision and mission of the institution with the National Education Policy 2020.
- **Assessing** institutional developmental needs through wide consultative processes.
- **Identifying** the institutional capability (human, material and financial) and organizational gaps in the context of the institutional goals and priorities.
- **Developing** Annual Capacity Building initiatives to build capacity and remove gaps.
- **Improving** the quality of Education through updated curricula, teaching methods and faculty development initiatives.
- **Expanding** academic programmes and interdisciplinary approach, introducing new undergraduate and post graduate programmes that align with job markets and students interest.
- **Establishing** a transparent system for holistic, inclusive growth through the application of relevant tools, technological integration and opportunities (esp.

Digital Technologies) for ensuring optimal utilization of resources for overall balanced growth.

- **Fostering** research and innovation by providing necessary support and establishing linkages.
- **Improving** infrastructure and upgrading campus facilities for conducive learning environment.
- **Expanding** students' service to enhance students' life to inculcate the ethos of holistic lifelong learning and an operative framework to promote better employability and entrepreneurship.
- **Promoting** inclusivity and diversity among students, faculty and staff.
- **Developing** soft skills, leadership ability and employability.
- **Developing** an operative framework for collaboration and internationalization of education, academic and cultural exchange of faculty and students.
- **Promoting** community engagement through outreach programme and partnership, service learning community
- **Strengthening** alumni relations to create supportive network.
- **Enhancing** governance and leadership to ensure effective decision making and strategic planning to quantify the institution's goals using Indicators and Time-Bound Targets, and Implementation Plans.
- **Undertaking** Periodic Reviews and appropriate measures for continuous course corrections and further improvements.
- **Seeking** diversify funding sources, efficient resource management and credible financial practice to achieve financial sustainability.
- **Encouraging and Ensuring** meaningful engagement of all stakeholders in materializing the IDP.

### 3. The Institution at a Glance:

Vidyabharti Trust College of Business, Computer Science, and Research, located at the heart of Bardoli Taluka in Surat District, Gujarat, stands as a beacon of educational excellence. The college has a remarkable history and mission aimed at providing quality higher education to the region. Established on 2009, the college was founded through public donations and active community participation with the goal of creating an institution that could uplift the socio-economic status of the underprivileged sections of society. The college's journey has been instrumental in fostering socio-cultural transformation, with a rich legacy that reflects the dedication of the people of Bardoli and surrounding areas.

Vidyabharti College offers a wide range of undergraduate programs, including the Bachelor of Computer Applications (BCA), Bachelor of Business Administration (BBA), and specialized courses in Artificial Intelligence (AI), Data Science, and Digital Marketing. The college is affiliated with Veer Narmad South Gujarat University and recognized by the All India Council for Technical Education (AICTE), ensuring that the curriculum meets industry standards and provides students with cutting-edge knowledge and skills.

Vidyabharti College provides modern facilities, including well-equipped computer labs, smart classrooms, and digital resources, to ensure a quality learning experience. Students pursuing BCA with AI and Data Science, BBA Regular, BBA Digital Marketing, or BBA Foreign Trade have access to industry-relevant tools and software, along with practical training that prepares

them for success in their respective fields.

With a focus on industry-driven curriculum and hands-on learning, Vidyabharti College ensures that students are well-prepared to excel in both national and international job markets. Graduates of these programs are highly sought after in the fields of Information Technology, business management, digital marketing, and international trade, with ample opportunities for career advancement in a variety of sectors.

The institution has the following features.

- **Diverse Course Offerings:** Vidyabharti Trust College offers a wide range of academic programs, including undergraduate courses in Business, Computer Science, and various other disciplines under the Choice-Based Credit System (CBCS), catering to students from diverse academic backgrounds.
- **Student Enrolment:** The current student enrolment at the college is approximately 1200 students, who pursue undergraduate courses across various streams.
- **Modern Facilities:** The college is equipped with modern amenities to facilitate effective learning. These include digitalized classrooms, smartboards, LCD projectors, a dedicated digital hall for seminars and lectures, and a modern conference hall for meetings and discussions.
- **Hostels and Recreation:** The college facilitates students to access separate hostels for both boys and girls, ensuring a safe and comfortable stay for students. In addition to academic facilities, the campus also includes a range of recreational spaces such as an Orchidarium, Botanical Garden, and Insect Garden, promoting a serene and nature-connected atmosphere for students.
- **Sports and Fitness:** The campus features both outdoor and indoor sports facilities, including a cricket pitch, volleyball court. Additionally, the college offers a well-equipped yoga center to promote holistic health.
- **Academic Assessment:** Vidyabharti College ensures consistent academic progress by conducting regular assessments through sessional exams, group discussions, seminars, and home assignments for undergraduate students.
- **Libraries and Learning Resources:** The college boasts a well-equipped **Central Library**, ensuring that students have access to a wide range of academic resources.

With its strong emphasis on academic excellence, sustainable practices, and holistic development, Vidyabharti Trust College of Business, Computer Science, and Research continues to serve as a leading institution in South Gujarat, providing a transformative educational experience for students.

#### 4. Guiding Principles of IDP, Vidyabharti College:

5.

While formulating the IDP the following guiding principles are kept in mind.

##### *Vision of the College*

"Vidyabharti Trust College of Business, Computer Science, and Research envisions the holistic development of individuals through higher education, striving for academic excellence, empowerment of underprivileged sections, and fostering community engagement. The college is committed to upholding local culture and heritage while nurturing democratic and national ideals, and creating a transformative environment for students to excel in both academia and life."

### ***Mission of the College***

- **Learner-Centric Programs:** Offering programs that promote academic excellence and holistic development, with an emphasis on literary, cultural, and curricular activities for the all-around growth of students.
- **Promotion of Leadership Skills:** Cultivating leadership qualities in students, empowering them to take on responsibilities and make impactful contributions to society.
- **National Integrity and Environmental Awareness:** Awakenning a sense of unity, national integrity, and environmental consciousness among students, encouraging them to become responsible citizens and global thinkers.
- **Encouraging Sports and Creative Activities:** Providing opportunities for students to engage in sports, games, and creative activities, fostering both physical and mental well-being.
- **Extension Activities:** Promoting community outreach and extension activities through various forums, encouraging students to actively contribute to societal development.

## **6. SWOC analysis:**

The Vidyabharti Trust College of Business, Computer Science, and Research College has identified its Strength, Weakness, Opportunity and Challenges (SWOC) in its journey towards excellence.

### **(a) Institutional Strength:**

- *Eco-friendly environment and biodiversity rich campus.*
- *Plural, multicultural and gender friendly environment.*
- *Cordial and Peaceful atmosphere.*
- *Big campus to support new initiatives.*
- *Strong coordination and active participation of different committees.*
- *Enriched library and laboratories.*
- *Steady progress and ever increasing enrollment.*
- *Energetic and dedicated teaching staff acquainted with latest modes in teaching, learning and evaluation process.*
- *Periodic Professional Development Programmes.*
- *Blended mode (Online and Offline) of curriculum delivery*
- *Availability of Add-on courses.*
- *ICT facilities and learner centric teaching-learning exercise.*
- *Remedial teaching for slow learners/coaching for advanced learners.*
- *Value inculcation initiatives through yoga camp, motivational speech, exposure to real life situations, observation of important days and events.*
- *Platforms for nurturing budding talents in sports, culture, etc.*
- *Hostel facilities.*
- *Functional MOUs with various institutions and organizations.*

**(b) Institutional Weakness:**

The institutional weaknesses are identified through periodic assessment and evaluation of feedbacks attained from the stakeholders. They help in constituting new policies and best practices that will enable the institution to function more effectively.

- *An ideal infrastructure and support base is yet to be achieved for PG and other emerging courses.*
- *Poor language proficiency of students especially in English among the first generation learners from economically disadvantaged agrarian families of SC, ST, OBC and other rural communities is a glaring shortcoming.*
- *Dearth of industries in the district has led to lack of industrial linkage and collaboration.*
- *Sports infrastructure is limited only to a few events.*
- *Less number of externally funded research projects.*

**(c) Institutional Opportunity:**

- *The college can design and implement innovative academic programs and perspective plans, utilizing its vibrant teaching staff and resources to stay ahead of educational trends. There are also opportunities to introduce more Postgraduate (PG) courses to expand academic offerings.*
- *By introducing area-specific Add-on courses like digital marketing, entrepreneurship, and graphic designing, the college can empower students with practical skills for self-reliance. Additionally, there's scope to offer specialized programs in Artificial Intelligence and Data Science to meet the demands of emerging industries.*
- *The college can play a vital role in community development by launching extension programs in areas such as sustainable farming and healthcare awareness, fostering greater social impact. Enhanced library facilities, including access to N-List, will further elevate the research and learning experience.*
- *The establishment of a Skill Hub under PMKVY will provide hands-on vocational training, enhancing student employability. There are also opportunities to expand green practices like Vermicomposting and rainwater harvesting, contributing to a more sustainable campus.*
- *By fostering entrepreneurship support cells and startup incubators, the college can guide students toward self-employment and innovation, creating pathways for future business leaders.*
- *The functional MOUs with different institutions for collaboration and Exchange programmes are expected to enhance the skill and knowledge base.*
- *The Research and Development Cell of the college can play a lead role in addressing the local issues and prospects.*
- *The college has opportunities to look into various placement avenues.*
- *The existing green campus of the institution will sustain an eco-friendly atmosphere where alternative sources of energy can be explored.*

- *The college can play a crucial role in preventing huge migration of students to other places for higher studies by offering more courses in distance mode.*
- *The encouraging involvement of alumni in developmental activities will pave the way for further growth of the institution.*

**(d) Institutional Challenge:**

- *Developing a satisfactory level of research culture and inculcating innovative practices among the college fraternity are yet to be achieved.*
- *The college has to acquaint and motivate the students to cope with the increasing trends of e-learning.*
- *The college has to work towards expansion of infrastructure and ICT facilities to support new and emerging courses.*
- *Poor economic background of the students and early marriage among the girls are pertinent issues which hinder the continuation of studies of certain students. Sensitization programmes and awareness drives are organized to nullify this problem, a lot more is to be done in this context.*
- *Introduction of more certificate and vocational courses in emerging areas engaging skilled persons is an urgent task to be accomplished.*
- *To increase interaction and establish collaboration with industry to groom research culture.*
- *To reduce dropout rates.*



## 7. Parameter wise Strategic Plan:

### (A) Governance Enablers:

Sl. No.	Type of Parameter	Current Status	Strategy/Plan	Timeline to fulfill		
				Short (2 yrs)	Medium (3 yrs)	Long (5 yrs)
1	Quality Assurance	<ul style="list-style-type: none"> <li>IQAC is ensuring and smooth functioning for quality enhancement of the institution</li> <li>Academic and Administrative Audit (AAA)</li> </ul>	<ul style="list-style-type: none"> <li>Regular monitoring and maintenance through IQAC</li> </ul>	√		
2	Leadership	<ul style="list-style-type: none"> <li>Effective leadership</li> <li>Strategic management</li> <li>Effective Trainings program</li> </ul>	<ul style="list-style-type: none"> <li>Prevalent of Leadership through both hard work and smart work</li> <li>Promote and motivate for leadership qualities through workshops and personality development trainings</li> </ul>			√
3	Vision, Mission and Roadmap for the HEI	<ul style="list-style-type: none"> <li>Well defined vision mission and objectives</li> <li>Detailed discussion with stakeholders for improvement of the institutions in terms of quality and quantity</li> <li>Well developed perspective plan</li> </ul>	<ul style="list-style-type: none"> <li>Encourage to follow and persuade upon the plans for development of the institution</li> </ul>		√	

### (B) Finance Enablers and Funding Models (Resource Generation):

Sl. No	Type of Parameter	Current Status	Strategy	Timeline to fulfill		
				Short (2 yrs)	Medium (3 yrs)	Long (5 yrs)
1	Main sources of revenue to be developed	<ul style="list-style-type: none"> <li>The sources of revenues are funds by the government and Philanthropic contributions made by local autonomous bodies and alumni</li> </ul>	<ul style="list-style-type: none"> <li>Approaches for more government grants are made through PM-USHA Self-finance courses to be introduced</li> </ul>			√

2	Financial/ Investment Committee	<ul style="list-style-type: none"> <li>A Purchase Committee is constituted to purchase products and make decisions regarding construction works.</li> </ul>	A monitoring body is to be constituted to maintain the transparency	√		
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**(C) Academic Enablers:**

Sl. No	Type of Parameter	Current Status	Strategy	Timeline to fulfill		
				Short (2 yrs)	Medium (3 yrs)	Long (5yrs)
1	Courses catering to professional/future requirements	<ul style="list-style-type: none"> <li>The Institute provide a varied choice of relevant programs as designed by the parent university along with a few Add-on courses designed by the faculties</li> <li>Multidisciplinary courses and skill-based courses are provided to meet the demands of the present time</li> </ul>	<ul style="list-style-type: none"> <li>Increase the number of Add-on courses</li> <li>Design multidisciplinary courses to meet the demands of the current time.</li> </ul>	√		
2	Curriculum embedded with Skill Enhancement Courses	<ul style="list-style-type: none"> <li>The curriculum tries to foster critical thinking and problem solving; innovation and creative thinking; analytical thinking; adaptive thinking; social intelligence and cross-cultural competency; Conflict resolution and negotiation etc.</li> </ul>	<ul style="list-style-type: none"> <li>Expand the number of skill-based courses</li> </ul>	√		

3	Curriculum embedded with emerging technologies to be integrated with future of work	<ul style="list-style-type: none"> <li>There is a lack of industry-linked courses as per the current age.</li> </ul>	<ul style="list-style-type: none"> <li>To introduce industry-linked courses as per the requirements of the present time</li> </ul>		√	
4	Faculty/teaching Staff	<ul style="list-style-type: none"> <li>35 number of qualified and experienced faculty/teaching staff available</li> <li>They are engaged in research activities and different faculty development programs</li> </ul>	<ul style="list-style-type: none"> <li>More thrust on outcome-based research</li> <li>More importance on different faculty induction programs on NEP and its implementation</li> <li>More emphasis on enrollment of faculties in Ph.D</li> </ul>		√	
5	Session wise teaching plan	<ul style="list-style-type: none"> <li>Session wise teaching plan is prepared</li> </ul>	<ul style="list-style-type: none"> <li>To include extra sessions for competitive examinations in the teaching plan</li> </ul>	√		
6	Question bank	<ul style="list-style-type: none"> <li>A collection of old question papers is provided at the Central Library as well as Departmental Libraries</li> <li>Teachers also provide for all the possible question of a specific topic/areas</li> </ul>	<ul style="list-style-type: none"> <li>To increase the resource pool of all subjects concerned</li> <li>A model question repository for the various competitive examinations</li> </ul>	√		
7	Assignments	<ul style="list-style-type: none"> <li>Relevant assignments of varying types and nature are conducted</li> </ul>	<ul style="list-style-type: none"> <li>Increase field-based assignment to better learning outcome</li> </ul>	√		
8	Assessments	<ul style="list-style-type: none"> <li>Assessments are conducted as per the guidelines of the Parent university</li> </ul>	<ul style="list-style-type: none"> <li>Incorporate innovative ways of assessment</li> </ul>	√		
9	Value added skills enhancement Papers	<ul style="list-style-type: none"> <li>The present curricula based on NEP 2020 provides a number of value-added courses.</li> </ul>	<ul style="list-style-type: none"> <li>The number of Value-added courses to be increased</li> </ul>	√		

10	Pedagogy	<ul style="list-style-type: none"> <li>• A balanced mixture of both traditional and modern methods</li> <li>• ICT classes are conducted regularly</li> <li>• Experiential learning methods like mushroom production, vermicomposting, seminar presentations, project and assignments are used as part of learner-centric methods</li> <li>• MOUs are also functional to enhance the learning environment</li> </ul>	<ul style="list-style-type: none"> <li>• More learner-centric approaches to be adapted</li> <li>• More blended teaching learning practices to be encouraged</li> </ul>	√		
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**(D) Research, Intellectual Property, and Supportive Enablers:**

Sl. No.	Research and Intellectual Property	Current Status	Strategy	Timeline to fulfill		
				Short (2 yrs)	Medium (3 yrs)	Long (5 yrs)
1	Quality Research	<ul style="list-style-type: none"> <li>Encourage faculty members to quality research for knowledge and welfare of the society</li> </ul>	<ul style="list-style-type: none"> <li>Fostering Research Culture</li> <li>Promote faculty members to have quality Research Project</li> <li>Inter-disciplinary Research Projects on issues for survival</li> <li>Conduct extension and proactive research programmes that would facilitate local developments in line with emerging global changes</li> </ul>		√	
2	Research oriented experienced faculty members	<ul style="list-style-type: none"> <li>Research oriented faculty members</li> <li>Encourage to participation in quality research</li> </ul>	<ul style="list-style-type: none"> <li>Incentivize faculty members for quality research</li> <li>Encourage to basic and applied research</li> <li>Development of technologies for rural masses</li> </ul>		√	
3	More faculty members with Ph.D	<ul style="list-style-type: none"> <li>Encourage to pursue Ph.D. among the existing faculties</li> </ul>	<ul style="list-style-type: none"> <li>Encourage to act as mentor for both faculty and students' research projects</li> </ul>	√		
4	Student involvement in research	<ul style="list-style-type: none"> <li>Students are engaged in research activities through curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Discipline wise project monitoring cell for guidance students project</li> <li>Involve students in IPR infrastructure</li> </ul>		√	

**(E) Human Resource and Supportive-Facilitative Enablers:**

**(a) Human Resource Enablers:**

Sl. No.	Type of Human Resource Enablers	Details of Human Resource Enablers & its usage	Current Status	Strategy (Goal/Target)	Timeline to Fulfill		
					Short (2 yrs)	Medium (3 yrs)	Long (5 yrs)
1	Student and Learner Enablers	<b>Holistic Admissions Framework</b>	The College has streamlined the student selection process with holistic process as per Govt.'s directive in online mode	<ul style="list-style-type: none"> <li>To continue the process in more possible transparent way.</li> </ul>	√		
2		<b>Academic Success Programs:</b> Mentorship programme	Institute has robust mentoring programs that provide tailored support to the learners so that they end-up educational paths successfully.	<ul style="list-style-type: none"> <li>To continue this programme with adoption of more components.</li> <li>To organize Psychological counseling programs regularly.</li> </ul>		√	
3	Faculty and Researcher Enablers	<b>Transparent Recruitment and Appointment:</b> Implementation of transparent procedures for faculty recruitment	Appointments are made in a transparent way prioritizing excellence, research expertise, and pedagogical skills	To continue this practice as per Govt.'s existing guideline	√		
4		<b>Continuous Professional and Pedagogical Development:</b> Offer fellowships and development programs for faculty to advance their pedagogical skills, research methodologies, and leadership capabilities.	This process is continuing	To incentivize the faculties for development of their skills	√		

**(b) Supportive- Facilitative Enablers:**

Sl. No.	Type of Emotional Strength Enablers	Details of Emotional Strength Enablers & its usage	Current Status	Strategy (Goal/Target)	Timeline to Fulfill		
					Short (2 yrs)	Medium (3 yrs)	Long (5 yrs)
1	<b>Vision</b>	A well-articulated and ambitious vision to encourage forward-thinking & planning for future opportunities rather than reacting to constraints.	The College has incorporated such a vision of moving forward.	To work keeping this vision in mind.	√		
2	<b>Goal setting in every student</b>	Encouraging students to set and work towards their goals by creating awareness about opportunities.	The College has been working in this field by organizing awareness programs from time to time.	To engage different cells like Career Counseling cell, Entrepreneur Development cell, Placement cell etc. in a clear cut focused direction.	√		
3	<b>Mental Health</b>	Ensuring students mental health, providing appropriate infrastructure and support	Through different forums and cells by way of counseling, this aspect is being looked into.	To have a dedicated cell to look into this aspect.	√		

**(E) Enablers for Networking and Collaborations:**

Sl. No	Type of Parameter	Current Status	Strategy	Timeline to Fulfill		
				Short (2 yrs)	Medium (3 yrs)	Long (5 yrs)
1	Strategic Collaborations	<ul style="list-style-type: none"> <li>• MOUs with other institute for research, curriculum design etc.</li> <li>• Collaboration with local and urban local bodies and communities.</li> <li>• Partnership and community involvement for multiple venture.</li> </ul>	<ul style="list-style-type: none"> <li>• To sign more MOUs with industries, Indian Institutes of National Importance (INIs), other institutes, and research bodies.</li> <li>• Collaboration with rural and urban local bodies in order to expand community-based programming.</li> <li>• To engage more thoroughly and effectively with the neighborhood through community radio, social responsibility cells, etc.</li> <li>• Develop and fortify a strong relationship with our local and religious communities through community radio and the community responsibility program.</li> </ul>		√	
2		<ul style="list-style-type: none"> <li>• To foster connections amongst alumni by holding alumni meets and alumni conclaves.</li> <li>• Involvement of alumni in teaching learning process.</li> </ul>	<ul style="list-style-type: none"> <li>• Boost alumni engagement by keeping them informed about the institute and each other, as well as by encouraging generosity and alumni involvement in fulfilling the goals of the institute.</li> <li>• Encourage, inspire, and organize the alumni to advance their knowledge and participation in volunteer work.</li> <li>• Introduce student-alumni mentorship programmes.</li> </ul>	√		
3	Community Engagement and service	<ul style="list-style-type: none"> <li>• Rural outreach and Field work to raise awareness about the rural problems for the students and teachers.</li> <li>• Collaboration with government programs like Unnat Bharat Abhiyan for the above mentioned cause.</li> </ul>	<ul style="list-style-type: none"> <li>• To boost the Rural outreach and Field work program to raise awareness about the rural problems for the students and teachers.</li> <li>• Creating possibility for rural development internship.</li> <li>• Collaboration with national, and international NGOs to identify the key areas which is need to be developed in the neighborhood and promote</li> </ul>		√	



			sustainable development. <ul style="list-style-type: none"> <li>To motivate the students for their active participation in the rural development program such as camps and workshop.</li> </ul>			
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**(F) Physical Enablers:**

Sl. No	Type of Parameter	Current Status	Strategy	Timeline to Fulfill		
				Short (2 yrs)	Medium (3 yrs)	Long (5 yrs)
1	Smart Campus	<ul style="list-style-type: none"> <li>The campus has embraced the smart campus leverage technology to enhances the educational environment via digital infrastructure, e-governance, security system, etc.</li> </ul>	<ul style="list-style-type: none"> <li>promote smart and sustainable campus</li> <li>Continuous upgradation of smart facilities for teaching and learning</li> <li>Enhanced administrative efficiency and resource management</li> </ul>		√	
2	Green/ Sustainable building	<ul style="list-style-type: none"> <li>Involved in eco-friendly environmental impact though energy and water management and sustainable landscaping practices</li> </ul>	<ul style="list-style-type: none"> <li>Promote Sustainable Landscaping Practices</li> <li>Promote management of energy, water and waste</li> <li>Promote healthy indoor environmental quality</li> <li>Green Building Certification</li> </ul>		√	
3	Infrastructure to commute	<ul style="list-style-type: none"> <li>Existence of designated signage, building sign and roadmaps</li> <li>Designated facilities and services for specially-abled</li> </ul>	<ul style="list-style-type: none"> <li>Continuously monitor and maintenance the effectiveness of the commuting infrastructure</li> <li>Ensure the enhancement of the quantity of designated infrastructure and access for specially-abled</li> <li>Promote Green Spaces and Landscaping for parking</li> <li>Encourage the usage of bicycle for commute to mitigate carbon emission</li> </ul>		√	

4	Computer Centre/ Multimedia Studios	<ul style="list-style-type: none"> <li>• Adequate computer center facilities</li> <li>• E-resources corner for students in Central Library</li> </ul>	<ul style="list-style-type: none"> <li>• Expansion of Computer laboratory facilities for BCA programme/ITEP courses</li> </ul>		√	
5	Cafeteria/Dining Room/ Mess Facility	<ul style="list-style-type: none"> <li>• Available cafeteria/dining room / mess facility</li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance of health and hygiene</li> <li>• Adopt modern cooking apparatus promoting energy conservation</li> </ul>		√	
6	Auditorium and conference rooms	<ul style="list-style-type: none"> <li>• One Auditorium</li> <li>• Two smart conference halls</li> </ul>	<ul style="list-style-type: none"> <li>• Renovation of auditorium with modern sound proofing, screen and comfortable seating configuration</li> </ul>		√	

**(G) Digital Enablers:**

Sl. No.	Type of Digital Infrastructure	Details of digital infrastructure & its usage	Current Status	Strategy (Goal/Target)	Timeline to Fulfill		
					Short (2 yrs)	Medium (3yrs)	Long (5 yrs)
1	Internet Usage	<ul style="list-style-type: none"> <li>Wifi- facilities</li> <li>Broadband Connectivity</li> </ul>	Adequate Facilities	<ul style="list-style-type: none"> <li>To provide more high speed service</li> <li>To setup a sophisticated Computer and Communication Centre</li> <li>To set up Data Backup Hub</li> </ul>		√	
2	Website	A dynamic website for delivering all relevant information to the stakeholders	A well maintained website has been providing the necessary information	<ul style="list-style-type: none"> <li>Adding more components for fast delivering information as well as maintaining database.</li> <li>To develop facilities for web designing and maintenance</li> </ul>		√	
3	Online digital magazine & student publication	Online digital magazine & student publication for distant reach	Few departments have been publishing magazines and e-capsules in online mode	<ul style="list-style-type: none"> <li>To make this feature as wide practice in all departments</li> <li>To start an online peer-reviewed journal</li> </ul>	√		
4	Social Media based promotions	Use of social media for academic and administrative promotions	The College and various departments have Facebook pages, X handles etc.	To create brand-building using the services of renowned personalities	√		
5	Learning Management System (LMS)	Use of e-learning software to streamline the teaching and learning process more effective		<ul style="list-style-type: none"> <li>To make use of such a software for Teaching-Learning process</li> <li>To make aware and create opportunities for training/skill development of faculties.</li> </ul>		√	
6	Smart Boards	Use of Interactive Digital Board for better teaching experiences	The College has been using such boards.	To install such boards in each of the departments		√	

7	Digital Library	Digital library for easy access to books, periodicals, study materials online	The College, being a member of National Digital Library (NDL) has been a part of this exercise.	To upgrade the preservation process of own cultural heritage and manuscript	√		
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## 8. Strategic Action Plan for Five Years:

### I. Academic Plan

- The institution is planning to introduce more Self-Financed courses.
- The institute will initiate to introduce PG courses in all subjects
- Campus for Academic and Residential purposes
- Increase the number of Add-on courses
- To work on industry linked/internship/apprenticeship programs
- Expand the number of skill-based courses
- To introduce industry-linked courses
- Center for Curricular & Life Skills Development (CCLSD) to be constituted
- More emphasis on enrollment of faculties in Ph.D.
- The number of Value-added courses to be increased
- Introduce more certificate and skill-based courses
- The institution will work on international agencies for collaborative activities
- Introduction of video recording facilities for tutoring
- Working for boosting alumni engagement in teaching-learning process
- To collaborate for start of MOOC and SWAYAM courses
- To make use of such a Teaching Learning Software (LMS) for Teaching-Learning process
- To install Smart Boards in each of the classroom.
- To adopt a plagiarism software to the help of all stakeholders in research and academic writings
- To start an online peer-reviewed journal
- To create brand-building using the services of renowned personalities

### II. Research and Development

- Fostering Research Culture
- Incentivize faculty members for quality research
- Support for targeted and collaborative research and publication
- Academic support for file patent
- Emphasis on receiving more research funds from different government bodies
- To sign more MOUs with industries, other institutes and research bodies

### **III. Skill Training and Employability**

- To generate revenue from self-funded, skill development courses
- To promote and motivate for leadership qualities through workshops and personality development trainings
- Include vocational training to the present curriculum for further employment opportunities for the students
- To conduct more number of placement drive
- To conduct workshops for skill development

### **IV. Student Support and Progression**

- A model question repository for the various competitive examinations
- To organize Psychological counseling programs regularly

### **V. Faculty Development Programme**

- Center for Faculty Development (CFD) to be constituted
- Conduct more training sessions for skill enhancement of the staff
- To increase the frequency of organizing Professional Development Programms
- To introduce a cell for recognition and reward to competent staff
- To introduce a cell dedicated to offer opportunities for leadership development to staff and faculty
- To have a dedicated cell to look into mental health of the students

### **VI. Physical Infrastructure**

- Expansion of hostel building for both girls and boys
- Expansion of parking space with shade
- Expansion and upgradation of laboratory resources
- Expansion of numbers of classrooms and discussion rooms for UG and Skilled based courses
- Maximum seat capacity meeting rooms with smart display and sound proofing
- Separate research center for teachers and students with computing facilities
- Extension of sports resources

### **VII. Governance and IT Infrastructure:**

- Plans to develop an IT/Web-based management information system for close monitoring
- External advisory boards will to be constituted

- To develop facilities for web designing and maintenance
- To upgrade the office management software to make all official communication as paper-free
- To set up Data Backup Hub



Principal

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